



**APPLIED DEVELOPMENT HOLDINGS LIMITED**

實力建業集團有限公司\*

(Incorporated in Bermuda with limited liability)

(Stock Code: 519)

20 March 2020

Dear Sir/Madam,

**Election of Language and Means of Receipt of Corporate Communications**

Applied Development Holdings Limited (“the Company”) is writing to seek your election regarding the language and the means of receipt of corporate communications (“Corporate Communications”) of the Company to be dispatched in the future. Corporate Communications include but are not limited to the Company’s (a) annual reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

You may choose one of the options set out below:

- (1) to read all future Corporate Communications published on the website of the Company at [www.applieddev.com](http://www.applieddev.com) (“Website Version”) instead of receiving printed copies, and to receive a written notification by post for the publication of the relevant Corporate Communications on the website of the Company; or
- (2) to receive the printed English version of all future Corporate Communications only; or
- (3) to receive the printed Chinese version of all future Corporate Communications only; or
- (4) to receive both printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to elect the Website Version option.

To make your election, please mark “X” in the appropriate box in the enclosed reply form (with a pre-paid postage mailing label at the bottom of the reply form<sup>#</sup>) and sign and return the same to the Company c/o the branch share registrar of the Company (“Branch Share Registrar”), Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

**If the Company does not receive the enclosed reply form duly completed and signed by you or does not receive a response indicating an objection from you by 17 April 2020, you will be deemed to have agreed to the Website Version instead of receiving printed copies of all future Corporate Communications.**

You have the right at any time to change your elected means of receipt and choice of language of the Corporate Communications by providing reasonable notice in writing to the Company c/o the Branch Share Registrar or by sending an e-mail to [applieddev@computershare.com.hk](mailto:applieddev@computershare.com.hk). If for any reason you have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, the Company will, upon your request in writing or by e-mail, promptly send the printed version(s) of the Corporate Communications to you free of charge.

Please note that (a) the printed versions of the Corporate Communications in English and Chinese will be available from the Company and the Branch Share Registrar upon request, and (b) the Website Version of both English and Chinese of the Corporate Communications will be available on the website of the Company at [www.applieddev.com](http://www.applieddev.com) and on the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

If shareholders have any queries in relation to this letter, please call the Company’s hotline at (852) 3703 9680 from 10:00a.m. to 5:00p.m. on Mondays to Fridays, excluding public holidays.

By Order of the Board  
**Applied Development Holdings Limited**  
**Luk Shan**  
Company Secretary

<sup>#</sup> If the mailing label is used for posting in Hong Kong, no postage stamp is required. Please affix appropriate postage stamp when posting outside Hong Kong.

\* For identification only